

S D I

COMPANY

A Secure Direct Identification

For ALL Your Identification Requirements!

902 Park Row / Salinas, CA 93901

(831) 422-7233 (SAFE)

www.sdico.org

DOJ & FBI Certified Facility



We are a full-service identification organization, with a number of Licensed and Certified Fingerprint Specialties. Courteous, bi-lingual staff

Q. How does the process begin?

A. We first capture the digitized fingerprints by one of our live scan devices. At this point, personal information combined with digital fingerprints are transmitted through a secure ISDN line to the California Department of Justice and/or FBI.

Q. What happens after the prints are processed?

A. Once the fingerprints have undergone the back ground check by the DOJ or both the DOJ and FBI, the results will then be sent to the appropriate requesting agency for screening. This process can take 3 to 5 working days depending on the agencies requesting your prints and up to 13 weeks.

Q. Are there any prerequisites to establishing a fingerprinting account with National Fingerprinting?

A. All agencies must first be approved to receive criminal information and supplied an ORI (Originating Router Identifier) number by the DOJ.

Q. Can information be transmitted directly to FBI if needed?

A. All Live scan information must first be transmitted through a state level or other government agency before being submitted to the FBI. The FBI does not allow direct submission to it's database.

Q. What do I need to bring with me for live Scan fingerprinting?

A. Each individual applicant must bring with them proper **VALID** form of picture I.D. as well as a completed request for live scan form.

Examples:

- California ID and drivers license
- Out of State ID
- Passport
- Military ID

Q. Where can I get a request for live scan form?

A. The requesting agency (entity that is requesting the background check) will provide the live scan forms.

Q. Is an appointment necessary?

A. We accept walk-in's and appointments at our stationary sites, but we require appointments for mobile units.

Q. Does SDI Company still do FBI Hard-Card Fingerprinting?

A. Yes, we provide this service using state of the art ICS (Inkless Capturing System) Its like Live-Scan, but your information and prints are printed on the FBI Hard-Card that you provide to us, or we have card here for you.

Q. Does SDI Company offer Group discounts?

A. Yes, please call for details and a quote

Mobile Times & Fees:

24 hours 7 days a week, one of our certified mobile Live Scan providers will travel to the location of your choice for a \$75.00 mobile fee and \$25.00 per set plus the standard DOJ & FBI fees. We have a minimum \$250 fee for all mobile Live Scans in Central California. For other locations in California, please call for a quote. There are additional fees for after hour mobile Live-Scan Fingerprinting, holidays, and significant travel. Please call us at 1-831-422-7233 (SAFE)

Walk-in Times & Fees:

Between 8:30a.m and 5:30p.m., Monday through Friday, individuals or groups can come to our Salinas location, with minimal wait, and have State of California, DOJ approved, Live-Scan digital fingerprints taken for \$25.00 per set plus the standard state DOJ fees. Appointments accepted, but not required. Live-Scan service available in our office on Saturday from 10-2 by appointment preferred. There are additional fees for after hour and holiday walk-in Live-Scan services.

Please feel free to contact us anytime.

We Also Offer Mobile Notary Public Service, Bi-Lingual

Your Organization's Security & Confidentiality Is Our Utmost Concern!